

For a concern about tree health, describe visible changes and when they became noticeable. Include the whole tree in the record, not just a close photograph of one feature. Ask how the assessor wants photographs and previous work records presented.

Connect the tree with its surroundings

During the walkthrough, use the same tree labels as the earlier enquiry. Point out the feature you wanted assessed and the surrounding space that matters to the discussion. Ask for an explanation in terms you understand before turning the conversation into a work instruction.

This tree-care planning guide from Progressive Tree Service focuses on tree disease observations and the information needed to discuss it clearly.

The brief for an owner arranging work remotely

Label images and documents so a person away from the property can follow the discussion. Identify who is available on site and which questions that person can answer. Keep changes in the same record instead of leaving them in separate messages.

Questions to keep with the record

Which observations should be recorded before discussing a possible diagnosis or treatment? What needs to be clarified during the visit? Ask for an explanation that connects the answer with the particular tree and proposed work, then record anything still unresolved.

A practical next step

Note what was explained and which points remain open. A question that needs further information should remain visible in the record.

Save any proposed next step with the observations it addresses, without treating your notes as a diagnosis.

Check that the person on site has the same scope [tree inspection preparation](#) and tree labels as the person reviewing the proposal.